

**MINUTES OF THE COMMITTEE OF THE WHOLE COMMITTEE MEETING OF
THE CITY COUNCIL OF THE CITY OF COLUMBIA, ILLINOIS HELD MONDAY,
FEBRUARY 26, 2018 IN THE COUNCIL ROOM OF CITY HALL**

I. CALL TO ORDER

Chairman Ebersohl called the Committee of the Whole committee meeting of the City Council of the City of Columbia, Illinois to order at 7:00 P.M.

Upon Roll Call, the following members were:

Present: Committee Members - Chairman Ebersohl and Aldermen Agne, Huch, Reis, Holtkamp, and Martens.

Absent: Aldermen Niemietz and Roessler. Mayor Hutchinson was also absent.

Quorum Present.

Administrative Staff Present: City Attorney J.D. Brandmeyer, City Engineer Chris Smith, Accounting Manager Linda Sharp, Director of Community Development Emily Fultz, Deputy Chief of Police Jason Donjon, EMS Chief Kim Lamprecht and Deputy Clerk Donna Mehaffey.

Guests: Mr. Jay Wohlschlaeger of SWT Design.

Chairman Ebersohl stated the meeting was called for the purpose of discussing: (1) Approval of the Minutes from the February 12, 2018 Committee of the Whole Meeting; (2) Admiral Trost Park Stormwater Mitigation and Wetland Project; (3) Main Street Water Main Replacement Project; (4) Historic Main Street Special Event (Yard Sale); (5) FY 2018-2019 Budget; (6) Public Comments on City of Columbia NPDES Permit for Stormwater Discharge; (7) Other Items to be Considered; (8) Citizen Comments; and (9) Executive Session – 5 ILCS 120/2(c).

**II. APPROVAL OF THE MINUTES FROM THE FEBRUARY 12, 2018
COMMITTEE OF THE WHOLE MEETING**

The minutes from the February 12, 2018 Committee of the Whole committee meeting were submitted for approval.

MOTION:

It was moved by Alderman Martens and seconded by Alderman Reis, to approve the minutes from the February 12, 2018 Committee of the Whole committee meeting. Upon Roll Call vote, Chairman Ebersohl and Aldermen Agne, Huch, Reis, Holtkamp, and Martens voted yea. **MOTION CARRIED.**

III. ADMIRAL TROST PARK STORMWATER MITIGATION AND WETLAND PROJECT

The bid letting for the Admiral Trost Park Storm Water Mitigation and Wetland project was held on February 8. City Engineer Chris Smith discussed the bid summary tabulation sheet with the Committee. Mr. Jay Wohlschlaeger of SWT Design was also in attendance to answer any questions. The bids ranged from \$440,000 to a little over \$1,000,000, which posed some questions. Time was taken to review the bids and for Mr. Wohlschlaeger to obtain answers from the contractors. particularly the experience of the companies and how they would be approaching the work. SWT Design does have experience working with DJM Ecological Services, Inc. DJM was the apparent low bid and they feel very confident in their pricing for several reasons. The prevailing rate of wages for Monroe County will be used. Competitive advantages for DJM are: They grow their own plant material and will be using a local contractor to do the earth work which is about one-third of the bid. They will also do their own maintenance and establishment for three (3) years, where the other contractors could not and would have to sub-contract that work. Mr. Smith will also be reviewing the low bid with Parks and Recreation Committee Chairman, Alderman Niemietz, before the next Council Meeting. DJM items 7 and 12 were discussed because the bid amount was so low compared to other contractor bids. Mr. Wohlschlaeger added that deduct alternates did not have to be used for the project.

The budget for the project is \$650,000. It was the consensus of the Committee to recommend to the City Council for consideration the low bid of \$442,399.30 from DJM Ecological Services, Inc. of Wentzville, Missouri for the Admiral Trost Park Stormwater Mitigation and Wetland Project.

IV. MAIN STREET WATER MAIN REPLACEMENT PROJECT

The bid letting for the Main Street Water Main Replacement project was held on February 13. The project consists of replacing the existing 8" cast iron water main with a 10" PVC water main along Main Street from Whiteside Street to Jefferson Street. Mr. Smith discussed the bid tabulation with the Committee. There were several alternates on the project, so it was decided to bring the bid tabulation to the Committee of the Whole meeting first. Mr. Smith said he feels confident with the low bid from S Shafer Excavating for \$480,790.46. He added there were some alternates in the bid to

install some asphalt and concrete, but after discussion with City staff, it was determined the Department of Public Works could complete the alternates themselves. Mr. Smith reported that Haier Plumbing and Heating, Inc. of Okawville, Illinois had made a miscalculation on their bidding process and that is why their bid was consequently way higher compared to the other bids. The project will begin the end of March or the beginning of April if approved by the City Council at their next meeting and will be a three (3) month plus or minus project. Mr. Smith added the project was discussed with about a dozen businesses that attended the informational meeting on February 20 and were reminded that a standard EPA letter will be distributed to them regarding possible lead in the water and they may have to flush their water lines. Mr. Smith explained it is a typical letter required to be distributed from the EPA.

It was the consensus of the Committee to recommend to the City Council for consideration the low bid of \$480,790.46 from S Shafer Excavating of Pontoon Beach, Illinois for the Main Street Water Main Replacement Project.

V. HISTORIC MAIN STREET SPECIAL EVENT (YARD SALE)

Director of Community Development Emily Fultz presented a new special event permit application for the Historic Main Street Columbia Association in conjunction with the City Wide Yard Sale. The event name is Main Street Spot Sale and will be held on the City Hall parking lot on Saturday, April 14. Ms. Fultz explained there were several inquiries for yard sales to be held at a more central location and not at their homes. There will be parking space rental for the City Wide Yard Sale and spaces will cost \$20. An additional parking space will cost \$10 with a limit of two (2) spaces. All is being processed through the Historic Main Street Columbia Association.

It was the consensus of the Committee to recommend to the City Council for consideration the approval of the Special Event Permit Application for the Main Street Spot Sale organized by the Historic Main Street Columbia Association for the City Wide Yard Sale on Saturday, April 14.

VI. FY 2018-2019 BUDGET

Accounting Manager Linda Sharp provided an update for the FY 2018-2019 Budget. She said City Administrator James Morani and she have met with all of the department heads. There are a few more budgets to review namely the Street Department, Water Department, Park Improvement, TIF (Tax Increment Financing) and Capital Development. These budgets should be completed by the end of the week.

The draft budget will be completed for the March 12 Committee of the Whole meeting. The fee schedule will also be discussed at that meeting plus the capital equipment and capital project needs of the various departments. A new ambulance for the Ambulance Department will also be discussed at the next Committee meeting.

Chairman Ebersohl thanked Mrs. Sharp for her report.

VII. PUBLIC COMMENTS ON CITY OF COLUMBIA NPDES (NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM) PERMIT FOR STORMWATER DISCHARGE

City Engineer Chris Smith explained that one time per year he has to mention a few things about the City's NPDES stormwater discharge permit. Mr. Smith provided a summary as well as a copy of the City's NPDES (National Pollutant Discharge Elimination System) permit. Columbia is an MS4 Community and are required to do this. There are six (6) goals on the list. One item that was added for review was the requirement of performing quarterly visual monitoring of the stormwater discharge. Mr. Smith explained the record keeping for the discharge has to be kept in a City binder. There is a quarterly form to complete after a 0.25 inch rainfall and there are two take points where the water is coming into Columbia and leaving Palmer and Wilson Creeks. No physical testing has to be completed yet as that is for populations over 25,000. Mr. Smith added this covers construction sites and tacking mud leaving these sites. The City of Columbia is bound by the NPDES permit, has to be discussed one time per year, and the meeting this evening will satisfy the permit requirement. He added there has not been any major issues.

VIII. OTHER ITEMS TO BE CONSIDERED

There were no other items to be considered.

IX. CITIZEN COMMENTS

There were no citizen comments.

X. EXECUTIVE SESSION – 5 ILCS 120/2(c)

Chairman Ebersohl inquired if there was a need to go into Executive Session. There was none.

XI. ADJOURNMENT

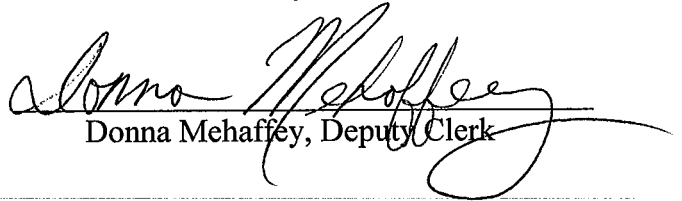
MOTION:

It was moved by Alderman Agne and seconded by Alderman Huch to adjourn the Committee of the Whole committee meeting of the City Council of the City of Columbia, Illinois held Monday, February 26, 2018 at 7:22 P.M. Upon voice vote, Chairman Ebersohl and Aldermen Agne, Huch, Reis, Holtkamp, and Martens voted yea. **MOTION CARRIED.**

Minutes taken by:



Chairman Gene Ebersohl
Committee of the Whole



Donna Mehaffey, Deputy Clerk