

**MINUTES OF THE REGULAR MEETING OF THE COLUMBIA PLAN COMMISSION
OF THE CITY OF COLUMBIA, ILLINOIS HELD MONDAY,
MAY 23, 2016 IN THE CITY HALL AUDITORIUM**

1. CALL TO ORDER

The Plan Commission meeting of the City of Columbia, Illinois held Monday, May 9, 2016 was called to order by Chairman Russell Horsley at 7:30 P.M.

2. ROLL CALL

Upon roll call, the following members were:

Present: Chairman Russell Horsley and Commissioners Virgil Mueller, Caren Burggraf, Karin Callis, Bill Seibel and Tony Murphy.

Absent: Commissioners Amy Mistler and Gene Bergmann.

Quorum Present.

Administrative Staff Present: Accounting/Clerical Assistant Sandy Garmer.

Administrative Staff Absent: Community and Economic Development Paul Ellis, Zoning Administrator Justin Osterhage.

Guests present: None.

3. APPROVAL OF PLAN COMMISSION MINUTES OF MONDAY, MAY 9, 2016

The minutes of the Monday, May 9, 2016 Plan Commission Meeting were submitted for approval.

A. **MOTION:**

It was moved by Commissioner Virgil Mueller and seconded by Commissioner Tony Murphy to approve the minutes of the Monday, May 9, 2016 Plan Commission Meeting as presented and on file at City Hall. On roll call vote, all Commissioners present voted yes, with Commissioner Bill Seibel abstaining. **MOTION CARRIED.**

4. REPORT OF COUNCIL REPORTER

A. City Council Meeting, Monday, May 16, 2016 – Plan Commissioner Bill Seibel.

MOTION:

It was moved by Commissioner Virgil Mueller and seconded by Commissioner Caren Burggraf to accept the Monday, May 16, 2016 City Council Meeting Report from Plan Commissioner Bill Seibel. On roll call vote, all Commissioners present voted yes.

MOTION CARRIED.

5. ASSIGNMENT OF COUNCIL REPORTER

- A. City Council Reporter Monday, June 6, 2016 City Council Meeting Plan Commissioner Tony Murphy.

6. OLD BUSINESS

- A. Plan Commission Responsibilities and Duties

Chairman Russell Horsley opened the Plan Commission responsibilities and duties discussion and welcomed any suggestions or comments. The following discussion included: (a) presenting an opportunity to bring up any related problems or concerns; (b) the Plan Commission Responsibilities and Duties document was originally created by the previous City Engineer Ron Williams; (c) Commissioner Bergmann had emailed a document to Chairman Horsley and other Plan Commissioners for the discussion (tabled due to his absence); (d) concerns about some items not being reviewed or received for review; and (e) the Plan Commission responsibilities and duties are basically set by the city's ordinances. Chairman Horsley concluded the discussion by asking the Plan Commissioners to think about the responsibilities and duties and share their opinions at the next Plan Commission meeting in preparation for a meeting in the near future to discuss the Plan Commission's role with City Administrator Jimmy Morani.

DIRECTOR OF COMMUNITY & ECONOMIC DEVELOPMENT – PAUL ELLIS

- A. Update on Progress – Mapping for Comp Plan Revision
- B. REVISED Section 3 – Postponed to May 23 Meeting

Discussion items listed above were tabled in Director of Community and Economic Development Paul Ellis absence.

7. NEW BUSINESS
ZONING ADMINISTRATOR – JUSTIN OSTERHAGE

- A. Nothing to Report.

8. OTHER NEW BUSINESS

- A. Chairman Horsley suggested the possibility of the election of new officers at the next Plan Commission meeting on June 13, 2016.

9. PUBLIC INPUT

- A. None to report.

10. MEETING ADJOURNED

Since there was no further business to discuss, Chairman Horsley entertained a motion to adjourn.

MOTION:

Motion was made by Commissioner Bill Seibel and seconded by Commissioner Tony Murphy to adjourn the Regular Meeting of the Columbia Plan Commission held Monday, May 23, 2016 at 7:57 P.M. On roll call vote, all Commissioners present voted yes. **MOTION CARRIED.**

* Russell Horsley, Chairman

* Karin Callis, Acting Secretary

* Minutes by Sandy Garmer, Accounting/Clerical Assistant

***Copy of approved signed minutes and attachments are available in the Clerk's Office**