

**MINUTES OF THE WATER AND SEWER COMMITTEE MEETING  
OF THE CITY COUNCIL OF THE CITY OF COLUMBIA, ILLINOIS HELD  
MONDAY, OCTOBER 10, 2016 IN THE COUNCIL ROOM OF CITY HALL**

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**I. CALL TO ORDER**

Chairman Steve Holtkamp called the Water and Sewer Committee Meeting of the City Council of the City of Columbia, Illinois to order at 7:00 P.M.

Upon Roll Call, the following members were:

Present: Chairman Holtkamp and Aldermen Agne, Reis and Martens.

Absent: None.

Quorum Present.

Others Present: Mayor Hutchinson and Aldermen Ebersohl and Huch.

Administrative Staff Present: City Administrator James Morani, City Attorney Terry Bruckert, City Clerk Wes Hoeffken, City Engineer Chris Smith, Director of Community Development Emily Fultz, Chief of Police and EMS Director Jerry Paul, Accounting Manager Linda Sharp and Donna Mehaffey, Deputy Clerk.

Guests Present: None.

Chairman Holtkamp stated the purpose of the meeting was called to discuss (1) Water Main Extensions.

**II. WATER MAIN EXTENSIONS**

City Engineer Chris Smith addressed the committee about two potential water main extensions and wanted the Committee's direction on the extensions and clarity on them for the future.

Mr. Smith explained the history of the Columbia Quarry Road water line and a property owner has been trying to get City water for 15 years. Mr. Smith explained the different scenarios. Chairman Holtkamp inquired how many properties would benefit and Mr. Smith said there are two. Mr. Smith added there is not a lot of land to develop at the location. Mr. Smith said plans for the Columbia Quarry Road area are already complete and was pointed out the City paid for the study when the Pioneer Ridge Subdivision was completed in answer to Alderman's Agne's question as to who paid for the study. City Administrator James Morani asked Mr. Smith if there were any issues with Illinois American Water Company servicing the two property owners and

Mr. Smith said no. The Committee had no objections with Illinois American Water Company servicing the property on Columbia Quarry Road if it was more feasible.

Mr. Smith explained the history of the Stemler Road potential water line and a property owner from that area indicated there are 40 families that would like City water which covers five miles.

Mayor Hutchinson gave an example of the Mule Road properties. Our engineers indicated it would be too costly to bring water to the properties, but the Village of Dupou constructed a water tower and is providing water to those property owners. Those property owners have to pay more for water until the infrastructure is paid off. Mayor Hutchinson does not want something like this to happen again; it may be profitable and Mr. Smith should get numbers together for costs. Alderman Ebersohl reminded the committee the City does not provide water to Country Crossings subdivision; Illinois American Water Company has that area. City Clerk Wes Hoeffken suggested the City could enter into a recoupment agreement with themselves and Mr. Morani said it would be possible to do an annexation agreement with the property owners with the owners making installment payments for the water tap in fees, etc. Chairman Holtkamp stated it was worth looking into. Mr. Morani also reported to the Committee if these property owners want water, they would need to sign an annexation agreement and the Committee was acceptable with an annexation agreement. Mr. Morani said he would discuss the annexation agreements with City Attorney Terry Bruckert.

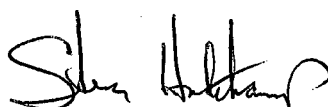
It was the consensus of the Committee to look into the Stemler Road potential water main extension and Mr. Smith is to gather costs for the project.

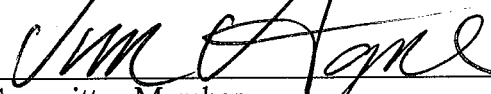
Alderman Ebersohl asked Mr. Smith if he had contacted Fountain Water District and Mr. Smith said he has not yet, but is planning to do.

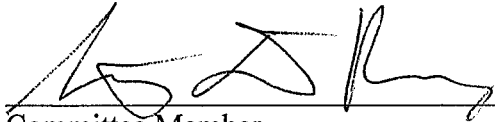
### III. ADJOURNMENT

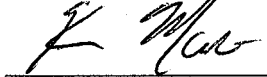
#### MOTION:

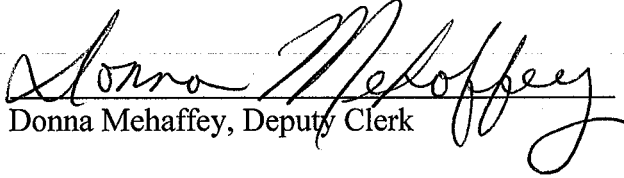
It was moved by Alderman Martens and seconded by Alderman Reis to adjourn the Water and Sewer Committee Meeting of the City of Columbia, Illinois held Monday, October 10, 2016 at 7:30 P.M. Upon voice vote, Chairman Holtkamp and Aldermen Agne, Reis and Martens voted yea. **MOTION CARRIED.**

  
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STEVE HOLTkamp, Chairman  
WATER AND SEWER COMMITTEE

  
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Committee Member

  
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Committee Member

  
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Committee Member

Minutes Taken by:   
Donna Mehaffey, Deputy Clerk

**MINUTES OF THE COMMITTEE OF THE WHOLE COMMITTEE MEETING OF THE  
CITY COUNCIL OF THE CITY OF COLUMBIA, ILLINOIS HELD MONDAY,  
OCTOBER 10, 2016 IN THE COUNCIL ROOM OF CITY HALL**

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**I. CALL TO ORDER**

Chairman Ebersohl called the Committee of the Whole committee meeting of the City Council of the City of Columbia, Illinois to order at 7:32 P.M.

Upon Roll Call, the following members were:

Present: Chairman Ebersohl and Committee Members - Aldermen Agne, Huch, Reis, Holtkamp and Martens. Mayor Hutchinson was also present.

Absent: Aldermen Niemietz and Roessler

Quorum Present.

Administrative Staff Present: City Administrator James Morani, City Attorney Terry Bruckert, City Clerk Wes Hoeffken, Accounting Manager Linda Sharp, Chief of Police and EMS Director Jerry Paul, City Engineer Chris Smith, Director of Community Development Emily Fultz, and Deputy Clerk Donna Mehaffey.

Guests Present: None.

**\*\*Note:** There was not a quorum for the Streets, Sidewalks, Drainage and Public Utilities Committee Meeting. Items (1) Parking Restrictions on City Streets and (2) Gedern Estates Streets were added to the Committee of the Whole committee meeting.

Chairman Ebersohl stated the meeting was called for the purpose of discussing: (1) Approval of minutes from the September 12, 2016 Committee of the Whole committee meeting; (2) Approval of Executive Session Minutes from the September 12, 2016 Committee of the Whole committee meeting; (3) Parking Restrictions on City Streets; (4) Gedern Estates Streets; (5) Violence Prevention Funding; (6) IT Development and Support; (7) Main Street Abbey Business District; (8) Monroe County Welcome Center; (9) Letters of Credit for Village of Wernings Phase II and III; (10) Other items to be considered; (11) Citizen Comments; and (12) Executive Session – 5 ILCS 120/2(c)(1) and (11).

**II. APPROVAL OF MINUTES FROM THE SEPTEMBER 12, 2016 COMMITTEE OF THE WHOLE COMMITTEE MEETING**

The minutes of the September 12, 2016 Committee of the Whole committee meeting were submitted for approval.

**MOTION:**

It was moved by Alderman Reis and seconded by Alderman Martens, to approve the minutes of the September 12, 2016 Committee of the Whole committee meeting. Upon Roll Call vote, Chairman Ebersohl and Aldermen Agne, Huch, Reis, Holtkamp and Martens voted yea. **MOTION CARRIED.**

**III. APPROVAL OF EXECUTIVE SESSION MINUTES FROM THE SEPTEMBER 12, 2016 COMMITTEE OF THE WHOLE COMMITTEE MEETING**

The Executive Session minutes of the September 12, 2016 Committee of the Whole committee meeting were submitted for approval.

**MOTION:**

It was moved by Alderman Reis and seconded by Alderman Martens, to approve the Executive Session minutes of the September 12, 2016 Committee of the Whole committee meeting. Upon Roll Call vote, Chairman Ebersohl and Aldermen Agne, Huch, Reis, Holtkamp and Martens voted yea. **MOTION CARRIED.**

**IV. PARKING RESTRICTIONS ON CITY STREETS**

City Engineer Chris Smith addressed the Committee on the parking issues at the St. Paul Lutheran Church cemetery located on South Riebeling Street. A letter with photos from Mr. Mike Roediger of the Cemetery Board was distributed to the committee showing the parking problems from residents with deep ruts from parking in the grass. The Cemetery Board is asking the City to install "No Parking" signs on the east side of South Riebeling Street in front of the cemetery. It was pointed out the cemetery entrance is on Riebeling Street and exits onto Breidecker Street. Alderman Reis reported that the Pokémon Go craze has hot spots in all the cemeteries and may be the reason for all the parking at the cemetery. To stop the problem, Alderman Reis said the cemetery board would need to contact Pokémon Go and request their cemetery be removed from the game. Alderman Agne mentioned the letter indicated the problem was with the residents parking in front of the cemetery. Mayor Hutchinson added if there is no parking on Riebeling Street, that may create a hardship on the residents; is the parking problem from the residents that live there, and added decorative stones can be added on the cemetery's property to keep the vehicles off of the grass. Police Chief Jerry Paul said he can research the parking situation, speak to Mr. Roediger, and return to the Committee to let them know his findings.

## **V. GEDERN ESTATES STREETS**

Mr. Morani said the president of the homeowner's association of the Gedern Estates Subdivision, (approximately 40 homes), Mr. James Gleason, requested the Columbia Police Department enforce laws on their private streets. Mr. Morani explained there are five or six subdivisions with private streets in the city limits and the Police Department can cite vehicles on these streets for reckless driving and DUI, but they cannot enforce speeding. Chief Paul wanted the Committee's thought on the situation. Mr. Hoeffken reminded the Committee the subdivision was to be a gated community and they wanted to complete their own streets. Chief Paul said there are no stop signs in the subdivision and per Mr. Gleason, there is speeding. Mayor Hutchinson said speeding is difficult to police in neighborhoods; it is usually the residents living in the subdivision that speed. Alderman Reis said the residents needs to get the license plate numbers of the vehicles speeding and contact the Police Department. The City has an agreement to police the Columbia Centre parking lot, but that agreement was completed many years ago under a different City Council. Mr. Morani said it is not a good idea to have an agreement to police a private subdivision. Mr. Morani said if the City created an agreement for the private subdivision, it would be setting a precedent. City Attorney Terry Bruckert agreed and said he has seen this before with other cities; it is a trap; it was noted the private subdivision wanted private streets that do not meet the City's code; Columbia taxpayers shouldn't have to pay for an agreement to police their subdivision because their developer wanted private streets. Mr. Hoeffken said the subdivision needs to install their own stop and speed limit signs and lock their gate. Mr. Morani also added the City does not perform street maintenance in the subdivision.

It was the consensus of the Committee that the Columbia Police Department not enter into an agreement with Gedern Estates for the purpose of patrolling the subdivision.

## **VI. VIOLENCE PREVENTION FUNDING**

Mr. Morani reported on the Violence Prevention Funding issue and staff has attended several meetings of the House of Neighborly Service (HNS), which has taken the lead on fundraising activities for this cause. Mr. Morani said HNS determined a full-time employee was not needed at the Monroe County Court House for the position; it is only a 25-hour per week position and takes \$2,642.42 per month to support it. This includes office, utilities, etc. at the courthouse per Chief Paul. Mr. Morani said a local church, St. Paul United Church of Christ, has already made a \$3,400.00 donation. Mr. Morani said now HNS has started its formal fundraising campaign and asked if the City of Columbia would make a donation. Mr. Morani added HNS will have a contract with Monroe County to provide the Violence Prevention services so all donations will be channeled through HNS. Based on what is in the current year's budget, Mr. Morani suggested a pledge of \$4,000.00 for the service in FY 2016-2017 and Chief Paul agreed it would be worth it for the Violence Protection Center position. Mayor Hutchinson explained how HNS, Monroe County, and State Representative

Jerry Costello, II has stepped up on this issue. Mayor Hutchinson explained some of the details of the upcoming event at the World Shooting Complex to raise money for violence prevention and mentioned all of the organizations and schools of Monroe and Randolph counties will be involved.

**MOTION:**

It was moved by Alderman Huch and seconded by Alderman Holtkamp to recommend to the City Council a \$4,000.00 donation for this year to the Monroe County Illinois House of Neighborly Service for the Violence Prevention Center position. Upon Roll Call vote, Chairman Ebersohl and Aldermen Agne, Huch, Reis, Holtkamp and Martens voted yea.

**MOTION CARRIED.**

**VII. IT DEVELOPMENT AND SUPPORT**

Mr. Morani reported to the Committee that he had an independent firm conduct an audit/network assessment on the City's Information Technology (IT) System. Mr. Morani added there have been some challenges with the tablet computers for the City Council members and with the Exchange server migration. Mr. Morani said the audit identified some potential security threats, which have been forwarded to REJIS and he will be working closely with staff through the establishment of an IT committee to make recommendations going forward. Mr. Morani said at the end of the current REJIS contract, the City should go out for bid and will have an RFP ready for the beginning of the year if no one objects. Alderman Holtkamp stated an RFP is difficult to write for an IT System. Mr. Morani said based on his conversation with several IT vendors, the new pricing structure is focused on the number of devices and not per hour which is what the City's current vendor uses. Mr. Morani also said the City needs to development a long-term IT plan for the City, which is what he will work on with the IT committee.

Mr. Morani will be bringing more information to the Committee soon.

**VIII. MAIN STREET ABBEY BUSINESS DISTRICT**

City Attorney Terry Bruckert reported to the Committee, for informational purposes, the proposed draft, "Ordinance amending Ordinance No. 3259 establishing the Main Street Abbey Business District; approving a Business District Plan; authorizing the imposition and collection of a sales tax within such Business District; and approving certain actions in connection with the establishment of such Business District" will be ready for consideration at the next City Council meeting. Mr. Bruckert explained two sentences had be changed per the Illinois Department of Revenue to properly reflect the statutory rate of the tax. The change is on page 2, Section 5 - Imposition of Business District Taxes, paragraph (a).

**IX. MONROE COIUNTY WELCOME CENTER**

Mr. Morani distributed the current Intergovernmental Agreement for the Monroe County Welcome Center and noted areas of particular interest were highlighted in yellow. Mr. Morani asked the Committee to review and said it will be discussed at the next Committee meeting.

**X. LETTERS OF CREDIT FOR VILLAGE OF WERNINGS PHASE II AND III**

Mr. Morani, in place of Building Official Justin Osterhage, referenced the 1st National Bank of Waterloo requesting the release of the Letters of Credit for the Village of Wernings Phase II and III. Mr. Smith said the City's Municipal Code states it must be released by either ordinance or resolution. Mr. Bruckert said this will be done as a resolution and will be ready for consideration at the next Council meeting.

**XI. OTHER ITEMS TO BE CONSIDERED**

There were no other items to be considered.

**XII. CITIZEN COMMENTS**

There were no citizen comments.

**XIII. EXECUTIVE SESSION – 5 ILCS 120/2(c)(1) AND (11)**

Chairman Ebersohl entertained a motion to go into Executive Session to discuss personnel and pending litigation as permitted under 5 ILCS 120/2(c)(1) and (11).

**MOTION:**

It was moved by Alderman Agne and seconded by Alderman Reis to go into Executive Session at 8:29 P.M. to discuss personnel and pending litigation as permitted under 5 ILCS 120/2(c)(1) and (11). Upon Roll Call vote, Chairman Ebersohl and Aldermen Agne, Huch, Reis, Holtkamp and Martens voted yea. **MOTION CARRIED.**

**XIV. REGULAR SESSION**

**MOTION:**

It was moved by Alderman Huch and seconded by Alderman Holtkamp to return to the regular session of the Committee of the Whole committee meeting at 8:33 P.M. Upon Roll Call vote, Chairman Ebersohl and Aldermen Agne, Huch, Reis, Holtkamp and Martens voted yea. **MOTION CARRIED.**



Upon return to the regular session of the Committee of the Whole committee meeting, the following committee members were present: Chairman Ebersohl and Aldermen Agne, Huch, Reis, Holtkamp, Martens and Mayor Hutchinson.

Chairman Ebersohl asked if there was any action to be taken as a result of the Executive Session of the Committee of the Whole committee meeting. There was none.

**XV. ADJOURNMENT**

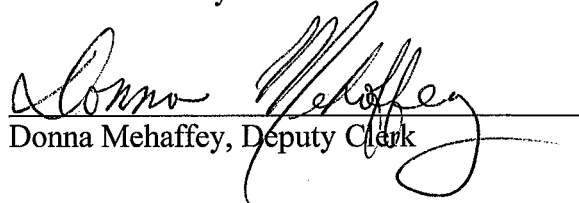
**MOTION:**

It was moved by Alderman Reis and seconded by Alderman Martens to adjourn the Committee of the Whole committee meeting of the City Council of the City of Columbia, Illinois held Monday, October 10, 2016 at 8:34 P.M. Upon voice vote, Chairman Ebersohl and Aldermen Agne, Huch, Reis, Holtkamp and Martens voted yea. **MOTION CARRIED.**

Minutes taken by:



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GENE EBERSOHL, Chairman  
COMMITTEE OF THE WHOLE



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Donna Mehaffey, Deputy Clerk