

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE CITY  
COUNCIL OF THE CITY OF COLUMBIA, ILLINOIS HELD MONDAY,  
MARCH 30, 2015 IN THE COUNCIL ROOM OF CITY HALL**

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**I. CALL TO ORDER**

Chairman Ebersohl called the Committee of the Whole Meeting of the City Council of the City of Columbia, Illinois to order at 7:02 p.m.

Upon Roll Call, the following members were:

Present: Chairman Ebersohl and Aldermen Niemietz, Roessler, Mathews, Reis and Holtkamp and Mayor Hutchinson.

Absent: Aldermen Agne and Huch.

Quorum Present.

Administrative Staff Present: City Administrator James Morani, City Attorney Terry Bruckert, Interim Director of Public Works Tim Ahrens and Accounting/Clerical Assistant Sandra Garmer.

Guests Present: None.

**II. EXECUTIVE SESSION**

Chairman Ebersohl entertained a motion to go into Executive Session to discuss 5 ILCS 120/2(c)(1): Appointment, employment, compensation, discipline or dismissal of specific employees of the public body or legal counsel for the public body.

**MOTION – EXECUTIVE SESSION**

It was moved by Alderman Reis and seconded by Alderman Roessler to go into Executive Session at 7:03 p.m. to discuss the appointment, employment, compensation, discipline or dismissal of specific employees of the public body or legal counsel for the public body. Upon Roll Call vote, Chairman Ebersohl and Aldermen Niemietz, Roessler, Mathews, Reis and Holtkamp voted yea. **MOTION CARRIED.**

**MOTION – REGULAR SESSION**

It was moved by Alderman Reis and seconded by Alderman Holtkamp to return to the Regular Session of the Committee of the Whole Meeting at 7:20 p.m. Upon Roll Call vote, Chairman Ebersohl and Aldermen Niemietz, Roessler, Mathews, Reis and Holtkamp voted yea. **MOTION CARRIED.**

Upon return to the Regular Session of the Committee of the Whole Meeting, the following Committee Members were present: Chairman Ebersohl and Aldermen Niemietz, Roessler, Mathews, Reis and Holtkamp and Mayor Hutchinson.

Chairman Ebersohl asked if there was any action to be taken as a result of the Executive Session of the Committee of the Whole Meeting. There was none.

**III. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED**

There were no other items to be considered or discussed.

**IV. ADJOURNMENT**

**MOTION:**

It was moved by Alderman Niemietz and seconded by Alderman Mathews to adjourn the Committee of the Whole Meeting of the City Council of the City of Columbia, Illinois held Monday, March 30, 2015 at 7:21 p.m. Upon Roll Call vote, Chairman Ebersohl and Aldermen Niemietz, Roessler, Mathews, Reis and Holtkamp voted yea. **MOTION CARRIED.**



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GENE EBERSOHL, Chairman  
COMMITTEE OF THE WHOLE

Minutes taken by:



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SANDRA GARMER, Accounting/Clerical Assistant

**MINUTES OF THE FINANCE, CLAIMS, BONDS AND INTEREST  
COMMITTEE MEETING OF THE CITY COUNCIL OF THE CITY OF  
COLUMBIA, ILLINOIS HELD MONDAY, MARCH 30, 2015 IN THE COUNCIL  
ROOM OF CITY HALL**

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**I. CALL TO ORDER**

Chairman Roessler called the Finance, Claims, Bonds and Interest Committee Meeting of the City Council of the City of Columbia, Illinois to order at 7:23 p.m.

Upon Roll Call, the following members were:

Present: Chairman Roessler and Aldermen Ebersohl and Holtkamp.

Absent: Alderman Huch.

Quorum Present.

Others Present: Mayor Hutchinson and Aldermen Niemietz, Mathews and Reis.

Administrative Staff Present: City Administrator James Morani, Director of Community and Economic Development Paul Ellis (left at 8:20 p.m.), Chief of Police and EMS Director Joe Edwards, Interim Director of Public Works Tim Ahrens, Building Inspector Justin Osterhage (left at 8:20 p.m.), Interim EMS Chief Shannon Bound (left at 8:20 p.m.), Accounting Manager Linda Sharp and Accounting/Clerical Assistant Sandra Garmer.

Guests Present: Columbia EMS employee Tim Mays (left at 8:20 p.m.).

Chairman Roessler stated the purpose of the meeting was to (1) receive a presentation on the city's FY 2015 – 2016 Budget; and (2) any other items to be considered.

**II. PRESENTATION ON THE CITY'S FY 2015 – 2016 BUDGET**

Chairman Roessler opened the meeting and called upon City Administrator James Morani who began by explaining that Accounting Manager Linda Sharp will briefly summarize the revenue and general funds, cover the Administration Department items and then the city's Department Heads will address the Committee/Council Members on capital items included in their budgets, as well as other budgetary items they wish to address. Mrs. Sharp began by reviewing and identifying several funds on the previously distributed draft "City of Columbia, Illinois Budget Year Ending April 30, 2016" that will be changed in order to accurately track the funds, which included a new Tourism Fund. Mrs. Sharp highlighted in detail several individual budget items and also identified items that are now included in the Tourism Fund. A worksheet was distributed to the Committee/Council Members entitled "Capital Equipment and Capital Projects for the Fiscal Year 2015/2016", indicating a comparison of Budget Amount on 3/6/2015, Additions, Reductions and Budget Amount on 3/30/15. Mrs. Sharp then indicated the Departments Heads would address the Committee/Council Members, including their

review of the “Capital Equipment and Capital Projects” worksheet and Draft Budget pertaining to their respective departments (and giving their justification for those items reviewed): (i) Building Inspector Justin Osterhage began by reviewing the items listed in the General Fund – Building and Zoning section, which includes a 18% increase from last year due to a Salary increase for a part-time assistance and an Engineering Survey and Development Review GIS system; (ii) Community and Economic Development Director Paul Ellis reviewed several items in the General Corporate Fund, updated the Revolving Loans Outstanding status, and discussed in detail the Tourism Fund and Tax Increment Financing District Fund Schedule of Budget and Disbursements; (iii) Interim EMS Chief Shannon Bound then advised the Committee/Council Members that the Ambulance budget for this year was reduced 6% due to an adjustment on Salaries; Mrs. Bound then covered in detail the addition of the Random Drug Testing to this year’s budget and provided an explanation of capital items requested but also highlighted several reductions; (iv) Chief of Police Joe Edwards then reviewed the items listed in the Control Room and the Police Department sections including the addition of a Police Officer, Restroom Remodel and the Range House projects, and the possible reduction of the Fit Test Equipment item; and (v) Interim Director of Public Works Tim Ahrens advised the Committee/Council Members that this year’s Park budget was reduced 8% due to a Pickup Truck purchase reduced to a lease and reviewed in detail the few items requested under Equipment and Building Improvements; Mr. Ahrens then covered the Street section which is 5% under budget from last year due to Bucket Truck and Street Sweeper purchase reduced to leases and reviewed in detail the Equipment, Building and Improvements and Additional Street/Sidewalk/Drainage Improvement Projects and he also covered the Water and Sewer Operations section highlighting Water Operation and Sewer Operation items. During the various presentations, all in attendance were able to make comments, ask questions and express their opinions pertaining to the items discussed, which included: (a) a brief discussion on the cost effectiveness of a special census for tax revenue purposes; (b) the ability to set up a separate account in the general fund for local video gaming revenue intended for the city Parks and Recreation department for capital improvements; (c) questions on the interactive engineering GIS system requested and possible other alternatives available; (d) discussion on the finishing items for the Welcome Center to be completed before the Dedication Ceremony; (e) the possibility of the city’s police officer assigned to a special Auto Task Force being reassigned to a Drug Task Force; (f) the brief discussion on potential grant money for Dog Waste Stations; and (g) questions on the previously discussed nova chip process versus oil and chip on city streets which is not longer a feasible option.

Accounting Manager Linda Sharp stated the Draft Budget (with changes discussed at this meeting) would be posted for public viewing on Thursday, April 9, the newspaper will publish it on Wednesday, April 8, and the Final Draft prepared to distribute at the April 13<sup>th</sup> Committee Meeting. City Administrator Jimmy Morani concluded the meeting by thanking the city staff and Department Heads for all their hard work on the budget.

### **III. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED**

None.

V. ADJOURNMENT

MOTION:

It was moved by Alderman Ebersohl and seconded by Alderman Holtkamp to adjourn the Finance, Claims, Bonds and Interest Committee Meeting held Monday, March 30, 2015 at 9:20 p.m. Upon Roll Call vote, Chairman Roessler and Aldermen Ebersohl and Holtkamp voted yea. MOTION CARRIED.

FINANCE, CLAIMS, BONDS AND INTEREST COMMITTEE



MARK ROESSLER, Committee Chairman



Committee Member



Committee Member



Committee Member

Minutes taken by:



SANDRA GARMER, Accounting/Clerical Assistant