

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE CITY
COUNCIL OF THE CITY OF COLUMBIA, ILLINOIS HELD MONDAY,
MARCH 10, 2014 IN THE COUNCIL ROOM OF CITY HALL**

I. CALL TO ORDER

Chairman Ebersohl called the Committee of the Whole Meeting of the City Council of the City of Columbia, Illinois to order at 7:00 p.m.

Upon Roll Call, the following members were:

Present: Chairman Ebersohl and Aldermen Agne, Niemietz, Huch, Mathews, Reis and Holtkamp and Mayor Hutchinson.

Absent: Alderman Roessler.

Quorum Present.

Administrative Staff Present: City Administrator Al Hudzik, City Engineer Ron Williams (left at 8:29 p.m.), Chief of Police and EMS Director Joe Edwards and Accounting Manager Linda Sharp (left at 8:29 p.m.).

Guests Present: City EMA Coordinator Wes Hoeffken (left at 7:10 p.m.).

Chairman Ebersohl stated the meeting was called for the purpose of (1) receiving a presentation on the Monroe County Multi-Hazard Mitigation Plan from Wes Hoeffken; (2) discussing repairs to the Dupo water pumps; (3) receiving a presentation on financial information and discussing the city's FY 2014 – 2015 Budget; and (4) discussing any other items to be considered.

**II. PRESENTATION ON THE MONROE COUNTY MULTI-HAZARD
MITIGATION PLAN – WES HOEFFKEN**

Chairman Ebersohl opened the meeting and called upon Wes Hoeffken to address the Committee on this issue. Wes requested that the council consider passing the “sample resolution” (which had previously been distributed to the Committee Members) to adopt the Monroe County Multi-Hazard Mitigation Plan, which had previously been discussed at the November 25, 2013 Committee of the Whole Meeting (when a presentation was made by Ryan Weber, Monroe County's Emergency Management Agency Director) – Hoeffken stated that the plan had been submitted to FEMA and the county was awaiting plan approval by the governmental entities in Monroe County to satisfy its May filing deadline requirements with FEMA. Wes further indicated that work continues by local citizens to (constantly) update the mitigation plan, and that future changes were expected

Committee of the Whole Meeting
March 10, 2014

E-mail of February 14th from Wes Hoeffken re: Monroe County Multi-Hazard Mitigation Plan and Sample Resolution (2 pages)

Quote from Illinois Electric Works re: Dupo booster station VFD upgrade (1 page)

Memo from Accounting Manager Linda Sharp re: Review of Expenditures and its attachments (14 pages)

to be recommended through this process (prior to the plan's next submittal date). It was the consensus of the Committee Members that city staff present the necessary documentation at the next city council meeting for the council's consideration in adopting said mitigation plan.

III. DISCUSSION ON REPAIRS TO DUPO WATER PUMPS

City Engineer Ron Williams addressed the Committee Members and informed them of issues the city has been experiencing with the Dupo booster station's water pumps – he reviewed a history of the recent motor outages (pump motors have gone out several times in the past few years) and suggested that the pumps be upgraded using variable speed motors. He then reviewed documentation (which had previously been distributed to the Committee Members) from Illinois Electric Works, dated February 17th, containing a quote on upgrading the water pump motors at the Dupo booster station – the quote was for two (2) variable speed motors (one for each of the main pumps), including installation, for a total cost of \$19,747 (with an expected DCEO rebate of \$10,580 resulting in a net price of \$9,167) – the quote also estimated annual savings of \$8,299 in electricity costs. Williams indicated he had received another quote, but that the one received from Illinois Electric Works was the lower of the two – he recommended the purchase (and installation) of the pump motors as reviewed. It was the consensus of the Committee Members that the motors be purchased (from Illinois Electric Works) as presented and that the expense be placed on the city's vouchers for council approval when the work is completed and the invoice is received.

IV. FINANCIAL INFORMATION PRESENTATION AND FY 2014 – 2015 BUDGET DISCUSSION

Accounting Manager Linda Sharp then reviewed (with comments from City Administrator Hudzik) her Memo of March 7, 2014 re: Review of Expenditures and its attachments consisting of (i) a document entitled "Departmental/Fund Expenditure Summary – Actual Expenditures through January 31, 2014" listing expenditure totals for various departments in various categories and showing the totals as a percentage of the city's FY 2013-2014 budget; and (ii) a twelve (12) page document entitled "Nine Month Budget Review for the Period Ended 01-31-14" containing some of the information detailed on the document described in (i) in bar chart/pie chart form, as well as some of the revenue items presented at the February 24th Committee Meeting in bar chart form. During Linda's presentation, all in attendance were given the opportunity to make comments, ask questions and express their opinions. Sharp informed the Committee Members that budgeting meetings (with city staff) have been scheduled during the next few weeks and that additional budgetary information will be presented at future meetings.

MOTION:

It was moved by Alderman Reis and seconded by Alderman Agne to recess the Committee of the Whole Meeting at 7:45 p.m. Upon Roll Call Vote, Chairman Ebersohl

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and Aldermen Agne, Niemietz, Huch, Mathews, Reis and Holtkamp voted yea.

MOTION CARRIED.

MOTION:

It was moved by Alderman Niemietz and seconded by Alderman Reis to reconvene the Committee of the Whole Meeting on March 10, 2014 at 8:28 p.m. Upon Roll Call Vote, Chairman Ebersohl and Aldermen Agne, Niemietz, Huch, Mathews, Reis and Holtkamp voted yea. **MOTION CARRIED.**

V. EXECUTIVE SESSION

Chairman Ebersohl entertained a motion to go into Executive Session to (i) receive an update on and discuss collective bargaining negotiations and employee wages; and (ii) review and discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employee(s).

MOTION – EXECUTIVE SESSION

It was moved by Alderman Reis and seconded by Alderman Niemietz to go into Executive Session at 8:29 p.m. to (i) receive an update on and discuss collective bargaining negotiations and employee wages; and (ii) review and discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employee(s). Upon Roll Call vote, Chairman Ebersohl and Aldermen Agne, Niemietz, Huch, Mathews, Reis and Holtkamp voted yea. **MOTION CARRIED.**

MOTION – REGULAR SESSION

It was moved by Alderman Niemietz and seconded by Alderman Reis to return to the Regular Session of the Committee of the Whole Meeting at 8:43 p.m. Upon Roll Call vote, Chairman Ebersohl and Aldermen Agne, Niemietz, Huch, Mathews, Reis and Holtkamp voted yea. **MOTION CARRIED.**

Upon return to the Regular Session of the Committee of the Whole Meeting, Mayor Hutchinson and the following Committee Members were present: Chairman Ebersohl and Aldermen Agne, Niemietz, Huch, Mathews, Reis and Holtkamp.

Chairman Ebersohl asked if there was any action to be taken as a result of the Executive Session of the Committee of the Whole Meeting. There was none.

VI. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED

None.

VII. ADJOURNMENT

MOTION:

It was moved by Alderman Reis and seconded by Alderman Huch to adjourn the Committee of the Whole Meeting of the City Council of the City of Columbia, Illinois

Committee of the Whole Meeting

March 10, 2014

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held Monday, March 10, 2014 at 8:44 p.m. Upon Roll Call vote, Chairman Ebersohl and Aldermen Agne, Niemietz, Huch, Mathews, Reis and Holtkamp voted yea. **MOTION CARRIED.**



GENE EBERSOHL, Chairman
COMMITTEE OF THE WHOLE

Minutes taken by:



ALBERT G. HUDZIK, City Administrator

Committee of the Whole Meeting

March 10, 2014

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**MINUTES OF THE REFUSE COLLECTION AND RECYCLING COMMITTEE
MEETING OF THE CITY COUNCIL OF THE CITY OF COLUMBIA, ILLINOIS
HELD MONDAY, MARCH 10, 2014 IN THE COUNCIL ROOM OF CITY HALL**

I. CALL TO ORDER

Chairman Steven Reis called the Refuse Collection and Recycling Committee Meeting of the City Council of the City of Columbia, Illinois to order at 7:45 p.m.

Upon Roll Call, the following members were:

Present: Chairman Reis and Aldermen Ebersohl, Agne and Niemietz.

Absent: None.

Quorum Present.

Others Present: Mayor Hutchinson and Aldermen Huch, Mathews and Holtkamp.

Administrative Staff Present: City Administrator Al Hudzik, City Engineer Ron Williams, Chief of Police and EMS Director Joe Edwards and Accounting Manager Linda Sharp.

Guests Present: None.

Chairman Reis stated the meeting was called for the purpose of (1) reviewing and discussing the leaf and limb pick-up RFP bids received; and (2) discussing any other items to be considered.

II. LEAF & LIMB PICK-UP RFP BIDS REVIEW/DISCUSSION

Chairman Reis opened the meeting and made opening comments pertaining to the bids submitted for the city's leaf and limb pick-up programs. City Administrator Al Hudzik then reviewed the figures on the CY 2009 thru 2013 Leaf Pick-up and Limb Pick-up Annual Summary documents (that had previously been distributed to the Committee/Council Members) containing information detailing the number of hours and total costs for those two (2) services for the five (5) year periods listed – during Hudzik's review City Engineer Ron Williams indicated that (i) during the past two (2) years Hudson was asked to make continuous sweeps through the city (during the periods allowed for limb pick-up) to make sure no limbs were missed (this resulted in Hudson billing the city for 40 hours/yr. during the spring pick-up and 80 hours/yr. during the fall pick-up); and (ii) 2013 (a) experienced a late leaf fall; and (b) the weather elongated the pick-up time; and (c) piles of leaves were picked-up from more addresses than in previous years – all three of these factors led to an increase in leaf pick-up hours during 2013. Williams also informed the Committee/Council that he has tried unsuccessfully to contact ATRC LLC (to view their equipment and discuss their bid) and has not received a return call from the firm. During the presentations by Hudzik and Williams, all in attendance were given the opportunity to make comments, ask questions and express their opinions, which included: (A) whether the services could be adequately performed in a timely manner with a two

(2) person crew vs. a three (3) person crew – if not, that may result in more citizen complaints and possibly a higher total cost to the city than anticipated (due to additional hours that may be necessitated due to the two (2) person crew); (B) whether the services should be re-bid (either one or both); (C) that another city in the St. Louis area operates their leaf pick-up program during a two (2) week period, but they have much better equipment (leaf vacs with more horsepower and larger (and more) collection trucks/trailers); and (D) our residents should be encouraged to mulch their leaves – mulching would help feed their lawns and reduce the amount of leaves to be picked-up. Williams indicated he has been relatively pleased with the leaf and limb pick-up services provided to the city during the last two (2) years, and recommended that (i) Hudson Tree Service again be used for the limb pick-up program; and (ii) All Type Tree Service again be used for the leaf pick-up program. It was the general consensus of the Committee/Council Members that Ron's recommendations be followed.

MOTION:

It was moved by Alderman Agne and seconded by Alderman Niemietz to recommend to the City Council that the city's limb removal services contract be awarded to Hudson Tree Service for a two (2) year period (until December 31, 2015) at a rate of \$135/hr. Upon Roll Call vote, Chairman Reis and Aldermen Ebersohl, Agne and Niemietz voted yea. **MOTION CARRIED.**

MOTION:

It was moved by Alderman Ebersohl and seconded by Alderman Niemietz to recommend to the City Council that the city's leaf removal services contract be awarded to All Type Tree Service for a two (2) year period (until December 31, 2015) at a rate of \$135/hr. (plus a possible surcharge depending on the price of gasoline) as reflected in the bid submitted. Upon Roll Call vote, Chairman Reis and Aldermen Ebersohl, Agne and Niemietz voted yea. **MOTION CARRIED**

III. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED

None.

IV. ADJOURNMENT

MOTION:

It was moved by Aldermen Agne and seconded by Alderman Ebersohl to adjourn the Refuse Collection and Recycling Committee Meeting of the City Council of the City of Columbia, Illinois held Monday, March 10, 2014 at 8:28 p.m. Upon Roll Call vote, Chairman Reis and Aldermen Ebersohl, Agne and Niemietz voted yea. **MOTION CARRIED.**



STEVEN REIS, Chairman

REFUSE COLLECTION AND RECYCLING COMMITTEE

Minutes taken by:



ALBERT G. HUDZIK, City Administrator

Refuse Collection and Recycling Committee Meeting
March 10, 2014

CY 2009 thru 2013 (i) Leaf Pick-Up Annual Summary; and (ii) Limb Pick-Up Annual Summary (2 Pages)