

CITY OF COLUMBIA, ILLINOIS

ORDINANCE NO. 2930

**AN ORDINANCE ADOPTING GUIDELINES AND PROCEDURES
FOR MAKING A CLAIM FOR BENEFITS UNDER THE PUBLIC
SAFETY EMPLOYEE BENEFITS ACT**

**Adopted by the
City Council
of the
City of Columbia, Illinois
this 6th day of February, 2012**

**Published in pamphlet form by
authority of the City Council
of the City of Columbia,
Illinois, this 6th day
of February, 2012**

FEB - 6 2012


City Clerk

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**AN ORDINANCE ADOPTING GUIDELINES AND
PROCEDURES FOR MAKING A CLAIM FOR BENEFITS
UNDER THE PUBLIC SAFETY EMPLOYEE BENEFITS ACT**

WHEREAS, the Illinois Legislature, on or about November 14, 1997, adopted the Public Safety Employee Benefits Act (820 ILCS 320/1 et seq.), hereinafter referred to as the "Act"; and

WHEREAS, the City of Columbia, Illinois ("City") has full-time employees who may become eligible to receive benefits pursuant to the provisions of the Act; and

WHEREAS, the Act fails to provide guidance or assistance with the funding, processing, and handling of claims made under the Act.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLUMBIA, ILLINOIS, as follows:

- Section 1. The corporate authorities of the City of Columbia, Illinois, hereby determine that it is advisable and in the public interest that the City adopts guidelines and procedures for the processing and handling of claims made under the Act.
- Section 2. There is hereby adopted and approved, 'Guidelines For Requesting Benefits Under The Public Safety Employee Benefits Act,' attached hereto as Exhibit A, and a 'Request For Benefits Under The Public Safety Employee Benefits Act,' attached hereto as Exhibit B.
- Section 3. This Ordinance, as well as the 'Guidelines For Requesting Benefits Under The Public Safety Employee Benefits Act,' and the 'Request For Benefits Under The Public Safety Employee Benefits Act,' shall be effective immediately following its passage, approval and publication in pamphlet form, as required by law.

Alderman Ebersohl moved the adoption of the above and foregoing Ordinance; the motion was seconded by Alderman Niemietz, and the roll call vote was as follows:


YEAS: Aldermen Ebersohl, Agne, Niemietz, Roessler, Huch, Mathews, Piazza
and Reis.

NAYS: None.

ABSENT: None.

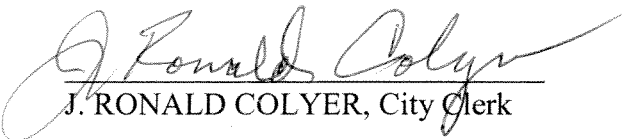
ABSTENTIONS: None.

PASSED by the City Council and APPROVED by the Mayor this 6th day of February, 2012.



KEVIN B. HUTCHINSON, Mayor

ATTEST:



J. RONALD COLYER, City Clerk

Exhibit A

CITY OF COLUMBIA, ILLINOIS **Guidelines for Requesting Benefits Under The Public Safety Employee Benefits Act** **(820 ILCS 320/1 *et seq.*)**

These Guidelines for Requesting Benefits Under The Public Safety Employee Benefits Act are intended to inform as well as facilitate receiving and processing claims made under the Public Safety Employee Benefits Act (820 ILCS 320/1 *et seq.*), (“Act”). No claim for benefits will be deemed properly filed or before the City of Columbia, Illinois (“City”), unless presented in accordance with these guidelines.

- 1) Claims for health insurance coverage, or continued health insurance coverage, under the Act, as now or hereafter amended, shall **not** be deemed as filed or properly before the City until written and signed requests for coverage are delivered to the Office of the Mayor and the Office of the City Administrator. All claims must be made utilizing the Request For Benefits Under The Public Safety Employee Benefits Act form provided by the City. The form must be completed in full, with all questions fully and accurately answered. The form must be signed by all those receiving or seeking benefits under the Act who are 18 years of age or older. Forms for making, or continuing, a claim under the Act are available from the Office of the City Administrator.
- 2) Any person seeking or receiving health insurance coverage or health insurance benefits under the Act, as now or hereafter amended, from the City, its agents, or health insurance producers or providers, shall no less often than annually deliver to the Office of the Mayor and the Office of the City Administrator an updated and fully completed copy of the Request For Benefits Under The Public Safety Employee Benefits Act form as described in paragraph 1 above. Failure to comply with the annual filing requirement may result in the suspension or cancellation of insurance coverage.
- 3) Claims for health insurance coverage, as well as claims for continuing health insurance coverage, under the Act, as now or hereafter amended, shall be processed and investigated by the Office of the Mayor as well as the Office of the City Administrator. The City shall not be liable for healthcare costs incurred prior to the City receiving a properly completed and submitted request for benefits under the Act. Nor shall the City be liable for healthcare costs incurred during a period of suspension or denial of benefits under the Act. Deliberations concerning a claim for health insurance coverage may take place in closed, executive session.
- 4) Should a claimant under the Act not be eligible, or become ineligible, for health insurance coverage under the Act, said health insurance coverage may be denied or terminated by a majority vote of the Columbia City Council.

- 5) Whereas health insurance benefits or coverage provided by the City may be modified, under the Act or otherwise, the determination to modify health insurance benefits paid for, or provided by, the City, shall be made by a majority vote of the Columbia City Council and shall not be inconsistent with the Act, as now or hereafter amended.
- 6) It is not the intent of the City to create any new or additional rights or remedies beyond those created by the Act. These guidelines shall not be interpreted as creating any such additional rights. Nor shall these guidelines be interpreted as imposing additional obligations or liabilities, beyond those created by the Act, upon the City, its officers, or its agents.
- 7) It is unlawful for a person to willfully and knowingly make, or cause to be made, or to assist, conspire with, or urge another to make, or cause to be made, any false, fraudulent, or misleading oral or written statement to obtain health insurance coverage as provided under the Act. A violation of this item is a Class A misdemeanor. (820 ILCS 320/10(a)(2))
- 8) Upon conviction for a violation described in paragraph 7 above, all benefits provided for under the Act shall be forfeited and the City shall be reimbursed for all benefits paid due to the fraud or other violation. For purposes of this item, “conviction” means a determination of guilt that is the result of a plea or trial, regardless of whether adjudication is withheld. (820 ILCS 320/10(a)(3))
- 9) Questions regarding these guidelines should be addressed to the following:

City of Columbia
Office of the City Administrator
208 South Rapp
PO Box 467
Columbia, IL 62236
(618) 281-7144

Exhibit B
CITY OF COLUMBIA, ILLINOIS
Request for Benefits Under The Public Safety Employee Benefits Act
(820 ILCS 320/1 et seq.)

Retiree Name: _____ Date of Request: _____

Date of Birth: _____ Marital Status: M S D W (circle one)

Address: _____ Phone: _____

Current Employer: _____ Address: _____

Is health insurance available through your current employer: Y N (circle one)

If yes, Insurance Company Name: _____

Policy Number: _____ Monthly Premium: _____

Spouse Name: _____ Is Spouse Employed: Y N (circle one)

If spouse is employed, please state company name: _____

Is health insurance available through spouse: Y N (circle one)

If yes, Insurance Company Name: _____

Policy Number: _____ Monthly Premium _____

List all health benefits and premium amounts PAID or AVAILABLE by any other source

1. _____

2. _____

(Use additional page if necessary)

*ALL PREMIUMS PAID BY ANY OTHER SOURCE, AND PREMIUMS OR BENEFITS AVAILABLE THROUGH ANY OTHER SOURCE, ARE A SET-OFF TO THE CITY'S OBLIGATION AND MUST BE REPORTED.

Please list any child dependent upon you for support:

1. Name: _____ Date of Birth: _____

2. Name: _____ Date of Birth: _____

(Use additional page if necessary)

(Date)

(Signature) of retiree or other applicant

STATE OF ILLINOIS)
) SS
COUNTY OF MONROE)

CERTIFICATE OF PUBLICATION

I, J. Ronald Colyer, certify that I am the duly elected and acting City Clerk of the City of Columbia, Illinois.

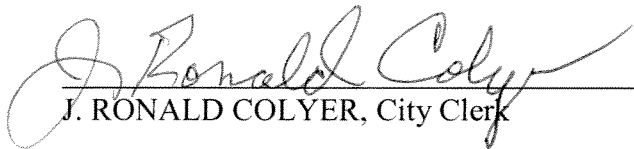
I further certify that on the 6th day of February, 2012, the Corporate Authorities of the City of Columbia, Illinois, passed and approved Ordinance No. 2930 entitled:

“AN ORDINANCE ADOPTING GUIDELINES AND PROCEDURES FOR MAKING A CLAIM FOR BENEFITS UNDER THE PUBLIC SAFETY EMPLOYEE BENEFITS ACT”

which provided by its terms that it should be published in pamphlet form.

The pamphlet form of Ordinance No. 2930, including the ordinance and a cover sheet thereof, was prepared, and a copy of such ordinance was posted in the Columbia City Hall, commencing on February 7th, 2012 and continuing for at least ten (10) days thereafter. Copies of such ordinance were also made available for public inspection upon request in the office of the City Clerk.

DATED at Columbia, Illinois this 6th day of February, 2012.



J. RONALD COLYER, City Clerk

(SEAL)

STATE OF ILLINOIS)
) SS
COUNTY OF MONROE)

CERTIFICATE OF TRUE COPY

I, J. Ronald Colyer, hereby certify that I am the duly elected and acting City Clerk of the City of Columbia, Illinois, and as such I am the keeper of the books, records, files and corporate seal of said City.

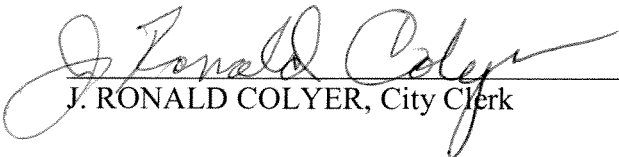
I do further certify that Ordinance No. 2930, entitled:

“AN ORDINANCE ADOPTING GUIDELINES AND PROCEDURES FOR MAKING A CLAIM FOR BENEFITS UNDER THE PUBLIC SAFETY EMPLOYEE BENEFITS ACT”

to which this certificate is attached, is a true, perfect, complete and correct copy of said ordinance as adopted at a regular meeting of the Columbia, Illinois, City Council held on the 6th day of February, 2012.

IN WITNESS WHEREOF, I have made and delivered this certificate for the uses and purposes hereinabove set forth this 6th day of February, 2012.

(SEAL)



J. RONALD COLYER, City Clerk