

MINUTES OF THE STREETS, SIDEWALKS, DRAINAGE AND PUBLIC UTILITIES COMMITTEE MEETING OF THE CITY COUNCIL OF THE CITY OF COLUMBIA, ILLINOIS HELD MONDAY, JULY 11, 2011 IN THE COUNCIL ROOM OF CITY HALL

I. CALL TO ORDER

Chairman Gene Ebersohl called the Streets, Sidewalks, Drainage and Public Utilities Committee Meeting of the City Council of the City of Columbia, Illinois to order at 7:02 p.m.

Upon Roll Call, the following members were:

Present: Chairman Ebersohl and Aldermen Niemietz, Roessler and Mathews.

Absent: None.

Quorum Present.

Others Present: Mayor Hutchinson and Aldermen Huch and Reis.

Administrative Staff Present: City Administrator Al Hudzik, City Engineer Ron Williams, Director of Community and Economic Development Paul Ellis, Chief of Police and EMS Director Joseph Edwards (arrived at 7:30 p.m.), Accounting Manager Linda Sharp and Accounting/Clerical Assistant Sandy Garmer.

Guests Present: Tom Cissell, an engineer with the firm of Oates Associates.

Chairman Ebersohl stated the purpose of the meeting was to discuss and review (i) South Main/IL Route 3 Intersection Improvements CMAQ Project; and (ii) any other items to be considered.

II. REVIEW/DISCUSSION OF SOUTH MAIN/IL ROUTE 3 INTERSECTION IMPROVEMENTS CMAQ PROJECT

Chairman Ebersohl called upon City Engineer Ron Williams to address the Committee on this issue. Ron began by reminding the Committee/Council Members that only two bids had been received on this project: (1) Hank's Excavating and Landscaping for \$494,744; and (2) Baxmeyer Construction for \$561,258 – both exceeded the estimated project cost of \$421,053; additionally, CMAQ federal funding available for the construction of this project is \$348,800. He stated three (3) options exist: (i) award the bid to Hank's for \$494,744; (ii) re-bid the project again as-is and hope for a better bidding climate (which may result in some savings (not anticipated to be a large amount)); or (iii) re-bid the project after making modifications to the plans in an effort to realize substantial savings. Although IDOT would not give the complete bid tabulations to the city, they did supply specific figures on a few line items – an analysis shows that the increase in cost (vs. the estimate) can be attributed in large part to the staging of the project (i.e., bid specs called for three (3) stages of construction in order to allow the construction area to be open to

traffic – this was done in an effort to offer additional accommodation to the retail businesses in that area) – modifying the bid specs to eliminate the project staging (i.e., closing the construction area to traffic, but still allowing access to the retail businesses and residents of that area) is estimated to reduce the project costs by \$40,000 - \$60,000 – this would necessitate a detour of traffic on Route 3 to Carl Street. In the event of re-bidding, Ron anticipates a fall letting with the project construction occurring in the spring of 2012. During Ron’s presentation, all in attendance (including engineer Tom Cissell) were given the opportunity to ask questions, make comments and express their opinions, which included: (a) eight (8) companies requested bid packets, but only two (2) submitted bids; (b) if modified to eliminate the staging (i.e., close the area during construction), the estimated project savings are substantial; (c) if the construction area is closed, access would still have to be provided to the businesses and residents in that area; (d) a closure of the construction area may have quite an impact on the retail businesses affected by the road closure; (e) suggestions were made to help guide customers to the affected businesses; and (f) the modifications to the plans will increase the work of Oates Associates, which will lead to an increase in fees due the firm by the city, but the increased fees should be minimal (a figure approximating \$1,000 was mentioned).

MOTION:

It was moved by Alderman Niemietz and seconded by Alderman Mathews to recommend to the City Council that the South Main/IL Route 3 Intersection Improvements CMAQ Project be re-bid incorporating modifications to eliminate the staging, which will result in the closure of the improvement area during construction. Chairman Ebersohl and Aldermen Niemietz, Roessler and Mathews voted yea. **MOTION CARRIED.** A straw poll of the other Aldermen: Huch and Reis voted yea.

III. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED

None.

IV. ADJOURNMENT

MOTION:

It was moved by Alderman Niemietz and seconded by Alderman Roessler to adjourn the Streets, Sidewalks, Drainage and Public Utilities Committee Meeting of the City Council of the City of Columbia, Illinois held Monday, July 11, 2011 at 7:34 p.m. Upon Roll Call vote, Chairman Ebersohl and Aldermen Niemietz, Roessler and Mathews voted yea.

MOTION CARRIED.



GENE EBERSOHL, Chairman

STREETS, SIDEWALKS, DRAINAGE AND PUBLIC UTILITIES COMMITTEE

Minutes taken by:



SANDRA GARMER, Accounting/Clerical Assistant

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE CITY
COUNCIL OF THE CITY OF COLUMBIA, ILLINOIS HELD MONDAY,
JULY 11, 2011 IN THE COUNCIL ROOM OF CITY HALL**

I. CALL TO ORDER

Chairman Gene Ebersohl called the Committee of the Whole Meeting of the City Council of the City of Columbia, Illinois to order at 7:35 p.m.

Upon Roll Call, the following members were:

Present: Chairman Ebersohl and Aldermen Niemietz, Roessler, Huch, Mathews and Reis and Mayor Hutchinson.

Absent: Aldermen Agne and Piazza.

Quorum Present.

Administrative Staff Present: City Administrator Al Hudzik, City Engineer Ron Williams, Director of Community and Economic Development Paul Ellis, Chief of Police and EMS Director Joseph Edwards, Accounting Manager Linda Sharp and Accounting/Clerical Assistant Sandy Garmer.

Guests Present: None.

Chairman Ebersohl stated the purpose of the meeting was to review and discuss (1) the Monroe County Welcome Center proposed Intergovernmental Agreement; and (2) any other items to be considered.

**II. MONROE COUNTY WELCOME CENTER PROPOSED
INTERGOVERNMENTAL AGREEMENT REVIEW/DISCUSSION**

Chairman Ebersohl opened the meeting and called upon Director of Community and Economic Development Paul Ellis to address the Committee Members on this issue. Paul began by presenting an updated timeline for the opening of the Welcome Center, which included work yet to be completed, volunteer training and the Grand Opening event (to be held on July 23rd). He then informed the Committee Members that (i) the proposed Intergovernmental Agreement (previously distributed) was still being reviewed by the other governmental agencies and revisions continue to be made; and (ii) the ordinance approving the Intergovernmental Agreement would be a separate document from the Intergovernmental Agreement. Paul then reviewed the proposed document section by section and detailed some of the revisions to be made (either by review of city staff or as recommended by other governmental agencies entering into the Intergovernmental Agreement). During Paul's review, all in attendance were given the opportunity to make comments and ask questions, which included: (a) funding is expected to be calculated on a per capita basis and expenses will be held to a minimum – will try to staff the Welcome

Center with volunteers; (b) the Welcome Center will probably not be (i) opened year round; or (ii) staffed eight (8) hours/day or seven (7) days/week – staffing and days/hours opened will be based upon the Welcome Center’s initial experience to determine high traffic times; and (c) insurance should probably be obtained by Columbia (since the city owns the building and property) with other governmental entities notifying their insurance carriers and obtaining the necessary liability coverage to protect their interests. Paul indicated that an approving ordinance and the final Intergovernmental Agreement should be presented for the council’s consideration at the July 18th council meeting along with an ordinance addressing parking at the site.

III. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED


Chairman Ebersohl requested an update on the special limb pick up by All Type Tree Service throughout the city due to recent storms. City Engineer Ron Williams explained All Type has a crew dedicated to continuing the limb pick up and that the amount of limbs has exceeded any previous limb pick up. There was a brief discussion wherein all in attendance were given the opportunity to ask questions, make comments and suggest various options on how similar situations may be better handled in the future.

IV. ADJOURNMENT

MOTION:

It was moved by Alderman Huch and seconded by Alderman Niemietz to adjourn the Committee of the Whole Meeting of the City Council of the City of Columbia, Illinois held Monday, July 11, 2011 at 8:10 p.m. Upon Roll Call vote, Chairman Ebersohl and Aldermen Niemietz, Roessler, Huch, Mathews and Reis voted yea. **MOTION**

CARRIED.



GENE EBERSOHL, Chairman
COMMITTEE OF THE WHOLE

Minutes taken by:



SANDRA GARMER, Accounting/Clerical Assistant

**MINUTES OF THE PERSONNEL COMMITTEE MEETING OF THE CITY
COUNCIL OF THE CITY OF COLUMBIA, ILLINOIS HELD MONDAY,
JULY 11, 2011 IN THE COUNCIL ROOM OF CITY HALL**

I. CALL TO ORDER

Chairman Jeff Huch called the Personnel Committee Meeting of the City Council of the City of Columbia, Illinois to order at 8:10 p.m.

Upon Roll Call, the following members were:

Present: Chairman Huch and Aldermen Ebersohl, Niemietz and Roessler.

Absent: None.

Quorum Present.

Others Present: Mayor Hutchinson and Aldermen Mathews and Reis.

Administrative Staff Present: City Administrator Al Hudzik, City Engineer Ron Williams, Chief of Police and EMS Director Joe Edwards, Accounting Manager Linda Sharp and Accounting/Clerical Assistant Sandy Garmer (left meeting at 8:12 p.m.).

Guests Present: None.

II. EXECUTIVE SESSION

Chairman Huch entertained a motion to go into Executive Session to discuss employee wages and benefits for one or more classes of employees.

MOTION – EXECUTIVE SESSION

It was moved by Alderman Niemietz and seconded by Alderman Ebersohl to go into Executive Session at 8:12 p.m. to discuss employee wages and benefits for one or more classes of employees. Chairman Huch and Aldermen Ebersohl, Niemietz and Roessler voted yea. **MOTION CARRIED.**

(**Note:** Accounting/Clerical Assistant Sandy Garmer left the meeting after the roll was taken in Executive Session and the minutes shown hereafter were taken by City Administrator Al Hudzik)

MOTION – REGULAR SESSION

It was moved by Alderman Niemietz and seconded by Alderman Ebersohl to return to the Regular Session of the Personnel Committee Meeting at 9:23 p.m. Upon Roll Call vote, Chairman Huch and Aldermen Ebersohl, Niemietz and Roessler voted yea. **MOTION CARRIED.**

Upon return to the Regular Session of the Personnel Committee Meeting, the following Committee Members were present: Chairman Huch and Aldermen Ebersohl, Niemietz and Roessler. Other Council Members present: Mayor Hutchinson and Aldermen Mathews and Reis.

Chairman Huch asked if there was any action to be taken as a result of the Executive Session of the Personnel Committee Meeting.

MOTION:

It was moved by Alderman Niemietz and seconded by Alderman Roessler to recommend to the City Council approval of employee salary and wage increases as discussed and detailed in Executive Session. Upon Roll Call vote, Chairman Huch and Aldermen Ebersohl, Niemietz and Roessler voted yea. **MOTION CARRIED.** A straw poll was taken with Aldermen Mathews and Reis voting yea.

III. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED

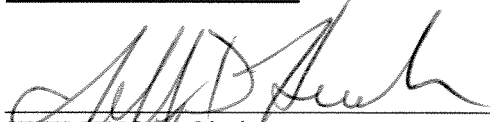
None.

IV. ADJOURNMENT

MOTION:

It was moved by Alderman Niemietz and seconded by Alderman Roessler to adjourn the Personnel Committee Meeting held Monday, July 11, 2011 at 9:25 p.m. Upon Roll Call Vote, Chairman Huch and Aldermen Ebersohl, Niemietz and Roessler voted yea.

MOTION CARRIED.



JEFF HUCH, Chairman
PERSONNEL COMMITTEE

Minutes Taken by:



ALBERT G. HUDZIK, City Administrator