



**LIQUOR LICENSE APPLICATION - CLASS H or I
FOR SPECIAL EVENT PERMIT**

City of Columbia
208 S. Rapp Ave.
Columbia, IL 62236
618.281-7144 x 106

Request for approval to sell or serve alcohol for a special event. The following information must be submitted along with this application to the City Clerk's Office.

- **Dram Shop Liability Insurance:** Applicant must provide a copy of dram shop liability insurance to the maximum limits. Insurance must cover the location where the special event is being held and the coverage must coincide with dates of the event.
- **Additional Insured:** If the special event sales are held on city property (i.e. park, street, etc.), a certificate of insurance naming the City of Columbia as an additional insured with Comprehensive General Liability limits of not less than \$1,000,000 combined single limit, each occurrence / \$2,000,000 aggregate is also required.
- **Fee:** This application must include a check for **\$35.00** made out to the **City of Columbia** along with this application.

1. <u>Class H</u> Name of Business Holding Liquor License:	OR	<u>Class I</u> Name of Not-For-Profit Corporation, Charitable or Religious Organization:

Address: _____		
Phone #: _____		
E-mail Address: _____		

2. Person/s in Charge of Sales:	_____	
Address:	_____	
Phone #:	_____	Date of Birth: _____
E-mail Address:	_____	

3. Name of Special Event:	_____
Address of Event:	_____
Date of Event:	_____
What will be served/sold:	_____

Applicant Signature _____ Date _____